

**MINUTES**  
Northvale Board of Health  
June 22, 2023  
7:30 PM

**CALL THE MEETING TO ORDER**

Mrs. Visconi called the meeting to order at 7:30 PM in the Board of Health meeting room located on the second floor of the Municipal Building at 116 Paris Avenue, Northvale, New Jersey 07647.

**STATEMENT**

**Mrs. Visconi read the “Sunshine Statement” into the record as follows**

*“This is a Regular Meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official newspaper of the Borough, filed with the Municipal Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility.”*

**ROLL CALL**

Present: Mrs. Visconi, Mrs. Uglione, Mr. Yoon  
Absent: Mrs. Hunkin, Councilman Sokoloski, Mr. Guyt  
Also Present: Kristin Caperino, Bergen County Health Department, Frances Weston, Municipal Clerk

**APPROVAL OF MINUTES**

On a motion made by Mrs. Uglione, seconded by Mr. Yoon all were in favor to approve the Minutes of March 16, 2023 Meeting.

**CORRESPONDENCE**

1. Stray Animal Intake and Disposition 2022 – TYCO Animal Control

**2023 REVENUE COLLECTED TO DATE:**

Food Establishment License Fees	\$ 14,750.00
Death Certificate Fees	\$ 7,410.00
Birth Certificate Fees	\$ 0.00
Marriage Certificate Fees	\$ 100.00
Pet Licensing	\$ 3,543.00
<b>TOTAL</b>	<b>\$ 25,803.00</b>

## **PAYMENT OF BILLS**

Ratify and approve all bills paid between March 8, 2023 and June 14, 2023.

<b>NJ Registrars Association</b> F. Weston Membership	<b>\$25.00</b>
<b>Hillsdale Board of Health</b> April	<b>\$105.00</b>
<b>BIS Digital</b> Contract Renewal-Recording System	<b>\$211.02</b>
<b>TYCO Animal Control</b> March, April, May	<b>\$1,650.00</b>
<b>NJ Department of Health</b> Dog Fees-March, May	<b>\$28.80</b>

**ON THE QUESTION** – Mr. Yoon asked if we could check with other towns to see who their animal control was since he felt TYCO’s bills were high. He also asked what services they offer the town. Ms. Caperino explained different services TYCO does offer. Mrs. Weston also said they are contacted when dog licenses are not renewed.

On a motion made by Mr. Yoon, seconded by Mrs. Uglione all were in favor to ratify and approve the bills paid between March 8, 2023 and June 14, 2023.

## **OPEN TO PUBLIC**

Mrs. Visconi opened the meeting to the public. There being no one in the audience, Mrs. Visconi closed the meeting to the public.

## **SECRETARY’S REPORT**

Mrs. Weston congratulated Mrs. Visconi on being named to Becker’s 2023 Women Hospital Presidents and CEO’s to know. She also reported that she has contacted Dr. Simon from Northvale Veterinary Clinic to set up the Rabies Clinic in October. As for the Flu Clinic, Ms. Caperino told Mrs. Weston to check with the County Nurse to see if they can come and administer the flu shots. Mr. Yoon indicated that he could provide the senior vaccine to the County Nurses. Next meeting is October 19<sup>th</sup> at 7:30 PM.

## **REPORTS**

**Pest Control Officer’s Report** – Mr. Guyt was not present.

### **Health Officer’s Report – March, April, May**

Ms. Caperino asked the members if they had any questions on the reports. She stated that all establishments are satisfactory. They are inspecting the pool at Paris Square.

**Nurse's Report – March, April, May**

**Animal Control Officer's Report – March, April, May**

On a motion made by Mr. Yoon, seconded by Mrs Uglione all were in favor to accept the Pest Control Officer's report, Health Officer's report, Nurse's report, and Animal Control Officer's Report.

**COUNCIL MEMBER REPORT**

Councilman Sokoloski was absent.

**BOARD MEMBERS COMMENTS**

There were no comments from the board members at this time.

**ADJOURNMENT**

On a motion made by Mr. Yoon, seconded by Mrs. Uglione all were in favor to adjourn the meeting at 7:45 PM.

Respectfully Submitted,

Frances Weston  
Municipal Clerk

Approved:     October 19, 2023