



MINUTES
Reorganization Meeting
Northvale Board of Health
January 14, 2026

CALL THE MEETING TO ORDER

Mrs. Visconi called the meeting to order at 7:00 PM in the Board of Health meeting room located on the second floor of the Municipal Building at 116 Paris Avenue, Northvale, New Jersey 07647.

Mrs. Visconi read the “Sunshine Statement” into the record as follows

“This is a Reorganization Meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official newspaper of the Borough, filed with the Municipal Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility.”

BOARD OF HEALTH MEMBERS TERMS

Patrice Hunkin term ending	12/31/2026
David Levine term ending	12/31/2027
Kathy Uglione term ending	12/31/2026
Debbie Visconi term ending	12/31/2027
David Yoon term ending	12/31/2027

ROLL CALL

Present: Mrs. Hunkin, Mrs. Uglione, Mr. Yoon, Mrs. Visconi
Also Present: Kristin Caperini, Bergen County Health Department, Frances Weston, Municipal Clerk
Absent: Dr. Levine, William Guyt, Councilman Sokoloski

ELECTION OF PRESIDENT AND VICE PRESIDENT

Mrs. Hunkin made a motion to nominate Mrs. Visconi as President of the Board of Health. Mr. Yoon seconded the motion. All were in favor.

Mrs. Hunkin made a motion to nominate Mrs. Uglione as Vice President of the Board of Health. Mr. Yoon seconded the motion. All were in favor.

APPROVAL OF MINUTES

On a motion made by Mrs. Hunkin, seconded by Mr. Yoon, all were in favor to approve the Minutes of October 23, 2025 Meeting.



Approve Meeting Dates for 2026

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to approve the Meeting Dates for 2026 as follows:

January 14, March 19, June 18, October 15

APPOINTMENTS

1. On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to accept the appointment of TYCO Animal Control Services as Animal Warden for a one year term ending 12/31/2026.
2. On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to accept the appointment of William Guyt as Pest Control Officer for a one year term ending 12/31/2026.

CORRESPONDENCE

1. Bloodborne Pathogen Program Agreement 2026-2027
- 2.

Mrs. Visconi asked for a motion and second to approve Resolution #2026-01. Motion was made by Mr. Yoon, seconded by Mrs. Uglione. All were in favor.

RESOLUTION #2026-01

TITLE: RESOLUTION TO AUTHORIZE THE NORTHVALE BOARD OF HEALTH PRESIDENT TO SIGN THE 2026-2027 AGREEMENT FOR THE BLOODBORNE PATHOGEN PROGRAM

BE IT RESOLVED, that the Board of Health President is hereby authorized to sign the above mentioned agreement.

2025 REVENUE COLLECTED

Food Establishment License	\$14,370.00
Death Certificate	\$14,870.00
Birth Certificate	\$ 0.00
Marriage License Certified Copy	\$ 560.00
Pet Licensing	\$ 2,536.00
TOTAL	\$32,336.00



PAYMENT OF BILLS

Ratify and approve all bills paid between November 1, 2025 and December 31, 2025.

- | | |
|-----------------------------------------------------------------------|-------------------|
| 1. Bergen County Health Dept.
Bloodborne Pathogen Training | \$850.00 |
| 2. TYCO Animal Control
October, November | \$1,160.00 |
| 3. NJ Dept. of Health
October, November Animal License Fees | \$9.60 |

On a motion made by Mr. Yoon, seconded by Mrs. Uglione all were in favor to ratify and approve the bills paid between November 1, 2025 and December 31, 2025.

SECRETARY'S REPORT

Mrs. Weston reported that all dog/cat license renewals for 2026 have been mailed. All food license renewals have also been mailed and 34 have been renewed. She is still waiting for about 25 more. If they are not renewed by January 15th, she will send a list to Ms. Caperini. The next Board of Health meeting is scheduled for March 19th.

NEW BUSINESS

There was no new business at this time.

OLD BUSINESS

There was no old business at this time.

REPORTS

Pest Control Officer's Report

Mr. Guyt was not present.

Health Officer's Report –October, November,December

Ms. Caperini stated all food establishments were satisfactory at the end of the year. They will be starting inspections in 2026.

Nurse's Report – October, November, December

TYCO Animal Control Officer's Report – October, November, December

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to accept the Health Officer's reports, Nurse's reports, and Animal Control Officer's Reports.

OPEN TO PUBLIC

Mrs. Visconi opened the meeting to the public. There being no questions or comments, Mrs. Visconi closed the meeting to the public.



COUNCIL MEMBER REPORT

Councilman Sokoloski was not present.

BOARD MEMBERS COMMENTS

Mrs. Visconi thanked all the members for their service and their trust in electing her as President.

ADJOURNMENT

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to adjourn the meeting at 7:15 PM.

Respectfully Submitted,

Frances Weston
Municipal Clerk

Approved: April 2, 2026