



**BOROUGH OF NORTHVALE
BERGEN COUNTY, NEW JERSEY**
116 Paris Avenue Northvale, New Jersey 07647
Phone: 201-767-3330 Ext 213
<https://www.northvalenj.org/>



**BUILDING DEPARTMENT
RICHARD J HESS - CONSTRUCTION OFFICIAL EXT. 215**

Construction Permit Inspection Request

As the *Owner/Contractor/Responsible Agent, with an open Permit at this property, I understand that under the Uniform Construction Code Regulations, inspections are required to take place within three business days of the time for which it was requested. By submitting this inspection request, I agree and acknowledge that there may be times when the Local Enforcing Agency cannot meet that requirement, due to unforeseen circumstances, such as but not limited to, emergencies, sickness, workload, and foul weather. This notice shall represent an attestation that the work has been completed in conformance with the Code and is ready for inspection. I further agree that work shall not proceed in a manner which will preclude the inspection(s) until it has been made.

1. Provide the Permit number, project address, and property owner’s name.
2. Select the applicable Subcodes and indicate the inspection type you are requesting.
3. Indicate the inspection date requested.
4. The inspection request must be confirmed by Building Department staff before it is added to the schedule.

Permit #: _____ Property Owner Name: _____

Address: _____

Requestor Name & *Title: _____

Email: _____ Phone: _____

SUBCODE: Building _____ Fire _____ Electrical _____ Plumbing _____ Mechanical _____

INSPECTION TYPE: _____

INSPECTION DATE REQUESTED: _____

DATE SCHEDULED AND CONFIRMED BY: _____

Should you need assistance with building questions or forms during off hours; please visit the Borough of Northvale’s website at:

<https://www.northvalenj.org/>