



## MINUTES

Northvale Board of Health

April 2, 2026

6:30 PM

### CALL THE MEETING TO ORDER

Mrs. Visconi called the meeting to order at 6:34 PM in the Board of Health meeting room located on the second floor of the Municipal Building at 116 Paris Avenue, Northvale, New Jersey 07647.

### Mrs. Visconi read the “Sunshine Statement” into the record as follows

*“This is a Regular Meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official newspaper of the Borough, notice has been posted on the Borough website and posted on the bulletin board in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility.”*

### ROLL CALL

Present: Mrs. Visconi, Mrs. Hunkin, Mr. Yoon  
Also Present: Kristin Caperino, Bergen County Health Department, Councilman Sokoloski, Frances Weston, Municipal Clerk  
Absent: Dr. Levine, William Guyt

### APPROVAL OF MINUTES

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin, all were in favor to approve the Minutes of January 8, 2026 Meeting.

### PRESENTATION

Nashon Bolton, Bergen County Health Educator gave a presentation on the various health education programs that he offers. He met with Michelle Newberg and has set up a couple of programs at the Senior Center. Mr. Bolton will be contacting Lauren Maglielnicki at the Library and Mr. Pinajian at the school to set up programs at both locations.

### CORRESPONDENCE

1. TYCO Animal Control Services  
Animal Intake & Disposition of 2025
2. Northvale Public School Immunization Report
3. I Plus One Immunization Report
4. Northvale Preschool Immunization Report



### 2026 REVENUE COLLECTED TO DATE

Food Establishment License Fees	\$13,525.00
Death Certificate Fees	\$ 5,870.00
Birth Certificate Fees	\$ 0.00
Marriage Certificate Fees	\$ 70.00
Pet Licensing	\$ 2,362.00
<b>TOTAL</b>	<b>\$21,827.00</b>

### PAYMENT OF BILLS

1. <b>MGL Printing Solutions</b> Dog/Cat Tags	\$ 587.00
2. <b>Gannett Media Group</b> Legal Ads	\$ 31.24
3. <b>Institute For Professional Development</b> Registrar Webinar-Weston/Cowley	\$ 100.00
4. <b>Business Information Systems</b> Annual Fee	\$ 562.74
5. <b>Bergen County Health Dept.</b> Jan-June Contract	\$ 15,098.82
6. <b>Munidex</b> Software Contract	\$ 1,961.00
7. <b>NJ Dept. of Health</b> Dec/Jan/Feb. Animal License Fees	\$ 258.60
8. <b>TYCO Animal Control</b> Jan/Feb Animal Control Services	\$ 1,220.00

On a motion made by Mrs. Hunkin, seconded by Mr. Yoon all were in favor to ratify and approve the bills paid between June 1, 2025 and December 31, 2025.

### OPEN TO PUBLIC

Mrs. Visconi opened the meeting to the public. There being no one from the public present, Mrs. Visconi closed the meeting to the public.

### SECRETARY'S REPORT

Mrs. Weston advised the members that there have been 174 dog licenses renewed with 18 still not renewed. Last year there were 207 dog licenses renewed. There have been 21 cat licenses renewed. All food licenses were renewed except for The Fieldhouse. Don't forget to file your financial disclosure statement by April 30<sup>th</sup>.

### OLD BUSINESS

There was no old business to discuss at this time.



## **NEW BUSINESS**

There was no new business to discuss at this time.

## **REPORTS**

Pest Control Officer's Report-Mr. Guyt was not present.

Health Officer's Report –January, February

Nurse's Report – January, February

TYCO Animal Control Officer's Report – January, February

Ms. Caperino reported that there was nothing out of the ordinary with the food establishments.

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to accept the Health Officer's, Nurse's, and TYCO's reports.

## **COUNCIL MEMBER REPORT**

Councilman Sokoloski had nothing to report at this time.

## **BOARD MEMBERS COMMENTS**

The Board members had no comments at this time.

## **ADJOURNMENT**

On a motion made by Mrs. Hunkin, seconded by Mr. Yoon all were in favor to adjourn the meeting at 6:54 PM.

Respectfully Submitted,

*Frances M. Weston*

Frances Weston  
Municipal Clerk

Approved: June 25, 2026