

MINUTES
Reorganization Meeting
Northvale Board of Health
January 9, 2020
7:30 PM

CALL THE MEETING TO ORDER

Mrs. Visconi called the meeting to order at 7:35 PM in the Board of Health meeting room located on the second floor of the Municipal Building at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT

Mrs. Visconi read the “Sunshine Statement” into the record as follows:

“This is a Reorganization Meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting has been advertised in the official newspaper of the Borough, filed with the Borough Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility.”

BOARD OF HEALTH MEMBERS TERMS

Patrice Hunkin term ending	12/31/2020
David Levine term ending	12/31/2021
Kathy Uglione term ending	12/31/2020
Debbie Visconi term ending	12/31/2021
Kathleen Ward term ending	12/31/2021

ROLL CALL

Present: Dr. Levine, Mrs. Uglione, Mrs. Visconi
Also Present: Linda Quinn, Principal Sanitary Inspector, Councilman Ed Devlin, Billy Guyt, Pest Control Officer, Frances Weston, Board of Health Secretary
Absent: Mrs. Hunkin, Mrs. Ward

ELECTION OF PRESIDENT AND VICE PRESIDENT

Dr. Levine made a motion to nominate Mrs. Visconi as President of the Board of Health. Mrs. Uglione seconded the motion. All were in favor.

Mrs. Visconi made a motion to nominate Dr. Levine as Vice President of the Board of Health. Mrs. Uglione seconded the motion. All were in favor.

APPROVAL OF MINUTES

On a motion made by Mrs. Uglione, seconded by Dr. Levine all were in favor to accept the Minutes of the June 13, 2019 meeting.

Approve Meeting Dates for 2020

On a motion made by Dr. Levine, seconded by Mrs. Uglione all were in favor to accept the meeting dates for 2020 as follows: Jan. 9, March 19, June 11, October 15.

APPOINTMENTS

On a motion made by Mrs. Uglione, seconded by Dr. Levine all were in favor to approve the following appointments:

TYCO Animal Control Services as Animal Warden for a one year term ending 12/31/20.
William Guyt as Pest Control Officer for a one year term ending 12/31/20.

CORRESPONDENCE

1. Immunization Audit Report

Re: Northvale Public School

RESOLUTIONS

#2020-01 Authorize the Northvale Board of Health President to sign the 2020 Contract for TYCO Animal Control Services

On a motion made by Mrs. Uglione, seconded by Dr. Levine all were in favor to authorize the Board of Health President to sign the 2020 contract for TYCO Animal Control Services.

#2020-02 Authorize the Northvale Board of Health President to sign the 2020 Contract with Hillsdale for Child Health Conferences

On a motion made by Mrs. Uglione, seconded by Dr. Levine all were in favor to authorize the Board of Health President to sign the 2020 contract with Hillsdale for Child Health Conferences.

2019 REVENUE COLLECTED

Food Establishment License Fees	\$16,375.00
Death Certificate Fees	\$13,450.00
Birth Certificate Fees	\$ 10.00
Marriage Certificate Fees	\$ 1,100.00
Pet Licensing	\$ 5,149.00
Late Fees (Dogs and Cats)	\$ 140.00
TOTAL	\$36,224.00

PAYMENT OF BILLS

Ratify and approve all bills paid between June 1, 2019 and December 31, 2019.

W B Mason Copy Paper/Water	\$129.11
RR Donnelly Inc. Safety Paper	\$105.00
Bergen County Health Dept. Bloodborne Pathogen Training	\$954.00
Hillsdale Board of Health Child Health Conference	\$175.00
Office Business Systems FTR Recording	\$428.25
TYCO Animal Control June,July,Aug,Sept,Oct,Nov	\$3,420.00
NJ Dept. Of Health Dog Animal Licenses May,July,Aug,Sept.	\$16.80
North Jersey Media Group Legal Ad	\$10.45
Dr. Stefanie Simon Rabies Clinic	\$170.00
Shoprite of Northvale Flu shots – Borough Employees/Volunteers	\$375.00
Shoprite of Northvale Flu Shots – School Employees	\$420.00
NJ Department of Health Animal License Fees (May,July,Aug,Sept)	\$16.80

On a motion made by Dr. Levine, seconded by Mrs. Uglione all were in favor to ratify and approve all bills paid between June 1, 2019 and December 31, 2019.

OPEN TO PUBLIC

Mrs. Visconi opened the meeting to the public. There being no comments from the public, Mrs. Viconi closed the meeting to the public.

SECRETARY'S REPORT

Mrs. Weston reported that the Flu Clinic was held on October 5th. Gerry, Shoprite Pharmacist administered the flu shots. She had an assistant with her. There were approximately 35 shots given. She also went to the school and gave approximately 42 shots. The Rabies Clinic was held on October 8th. Dr. Simon from Northvale Veterinary Clinic administered the rabies shot to 30 pets. All dog/cat license renewals for 2020 have been mailed out. All 2020 Food License renewals have been mailed out and 34 have been received so far. The Next meeting will be March 19th.

REPORTS

Pest Control Officer's Report

Mr. Guyt reported that he has not received any complaints.

Health Officer's Report – June, July, August, September, October, November, December

Mrs. Quinn reported on some dog bites and complaints that she had received. She also reported that the chicken complaint has been settled. The resident paid the fines and got rid of the chickens/ducks.

Nurse's Report – June, July, August, September, October, November, December

TYCO Animal Control Officer's Report –

June, July, August, September, October, November, December

On a motion made by Mrs. Uglione, seconded by Dr. Levine all were in favor to accept the Pest Control Officer's Report, Health Officer's Report, Nurse's Report and Animal Control Officer's Report.

COUNCIL MEMBER REPORT

Councilman Devlin introduced himself to the board members.

BOARD MEMBERS COMMENTS

ADJOURNMENT

On a motion made by Mrs. Uglione seconded by Dr. Levine all were in favor to adjourn the meeting at 7:50 PM.

Respectfully Submitted,

Frances Weston
Board of Health Secretary

Approved: June 11, 2020

