

**MINUTES**  
Northvale Board of Health  
October 4, 2018  
7:30 PM

**CALL THE MEETING TO ORDER**

Mrs. Brogan called the meeting to order at 7:35 PM in the Board of Health meeting room located on the second floor of the Municipal Building at 116 Paris Avenue, Northvale, New Jersey 07647.

**STATEMENT**

Mrs. Brogan read the "Sunshine Statement" into the record as follows:

*"This is a regularly scheduled meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official newspaper of the Borough, filed with the Borough Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility."*

**ROLL CALL**

Mrs. Brogan, Mrs. Hunkin, Mrs. Visconi, Mrs. Uglione were present. Dr. Levine arrived at 7:40 PM.

Also present: Councilman Tom Argiro, Linda Quinn, Principal Sanitary Inspector, Billy Guyt, Pest Control Officer, Frances Weston, Board of Health Secretary.

**APPROVAL OF MINUTES**

On a motion made by Mrs. Hunkin, seconded by Mrs. Visconi all were in favor to approve the Minutes of the June 7, 2018 Meeting. Mrs. Brogan abstained.

**CORRESPONDENCE**

- 1. Maser Consulting  
254 Livingston Street**

**2018 REVENUE COLLECTED TO DATE:**

Food Establishment License Fees	\$ 16,025.00
Death Certificate Fees	\$ 11,630.00
Birth Certificate Fees	\$ 0.00
Marriage Certificate Fees	\$ 900.00
Pet Licensing	\$ 5,458.00
Late Fees (Dogs and Cats)	\$ 175.00
<b>TOTAL</b>	<b>\$ 33,865.00</b>

## **PAYMENT OF BILLS**

Ratify and approve all bills paid between June 1, 2018 and September 28, 2018.

<b>RR Donnelly</b> Safety Paper	<b>\$ 73.50</b>
<b>Bergen County Health Dept</b> Bloodborne Pathogen Training	<b>\$ 162.00</b>
<b>North Jersey Media Group</b> Legal Ads	<b>\$ 21.00</b>
<b>Office Business Systems</b> Recording System Contract	<b>\$ 374.50</b>
<b>TYCO Animal Control</b> June, July, August	<b>\$1,710.00</b>
<b>NJ Dept.of Health</b> Animal License Reports June, July, August	<b>\$ 9.00</b>

On a motion made by Mrs. Visconi, seconded by Mrs. Uglione all were in favor to approve the bills for payment from June 1, 2018 through September 28, 2018.

## **OPEN TO PUBLIC**

Mrs. Brogan opened the meeting to the public. There being no comments from the public, Mrs. Brogan closed the meeting to the public.

## **SECRETARY'S REPORT**

Mrs. Weston reported that the Flu Clinic will be held on October 13<sup>th</sup>, 10:00-11:30 AM in the Senior Center. US Pharmacy was unable to attend the flu clinic. CVS was contacted but they were charging too much for each shot. Mrs. Weston contacted Shoprite and they will be sending one of their Pharmacists to administer the flu shots. They will also contact the school and arrange to administer the flu shots to the teachers and school employees. The Rabies Clinic will be held on October 16<sup>th</sup>, 6:30-7:30 PM at the DPW building. Dr. Simon from the Northvale Veterinary Clinic will be at the Rabies Clinic. Mrs. Weston received some complaints about the fox running around town. According to TYCO, there is nothing that can be done unless it is severely hurt. The next meeting will be the Reorganization Meeting which is scheduled for January 10, 2019.

## **REPORTS**

**Nurse's Report – May,June,July,August**

On a motion made by Mrs. Hunkin, seconded by Mrs. Visconi all were in favor to approve the Nurse's Reports for May, June, July, and August.

### **Pest Control Officer's Report**

Mr. Guyt reported that he has not received any complaints. He inspects the parks bi-weekly. He had to give the traps to a few residents for squirrels and groundhogs.

On a motion made by Mrs. Visconi, seconded by Mrs. Hunkin all were in favor to approve the Pest Control Officer's Report.

### **Health Officer's Report – May,June,July,August**

Linda Quinn explained the complaint she received about chickens and roosters at a resident's house on Paris Avenue. She explained that the resident had Emotional Support Certificates for 6 animals. She now has approximately 30 animals - chickens, ducks, and roosters. Mrs. Quinn spoke with TYCO and according to the state, chickens are not considered emotional support animals. Mrs. Quinn went to the resident's house and explained that to her. She will be going again on Friday with Tracy Jeffery, Property Maintenance.

Mrs. Quinn reported that there was a small fire at the Chinese take out by Dairy Queen. They had to be closed for a few days. She has received a few calls about stagnant water in pools.

On a motion made by Mrs. Uglione, seconded by Dr. Levine all were in favor to approve the Health Officer's Reports for May, June, July, and August.

### **Animal Control Officer's Report – May,June,July,August**

On a motion made by Mrs. Hunkin, seconded by Mrs. Uglione all were in favor to approve the Animal Control Officer's Reports for May, June, July, and August.

### **COUNCIL MEMBER REPORT**

Councilman Argiro had nothing to report.

### **BOARD MEMBERS COMMENTS**

Mrs. Hunkin has received a few calls from parents asking who they can talk to about the mold in the high school. Mrs. Brogan advised her to tell them to call the Old Tappan Board of Education and Board of Health. Mrs. Quinn advised that there are no laws for mold in New Jersey.

### **ADJOURNMENT**

On a motion made by Mrs. Visconi, seconded by Mrs. Hunkin all were in favor to adjourn the meeting at 8:00 PM.

Respectfully Submitted,

Frances Weston  
Board of Health Secretary

Approved: January 10, 2019