

MINUTES
Reorganization Meeting
Northvale Board of Health
January 11, 2018
7:30 PM

CALL THE MEETING TO ORDER

Mrs. Brogan called the meeting to order at 7:33 PM in the Board of Health meeting room located on the second floor of the Municipal Building at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT

Mrs. Brogan read the "Sunshine Statement" into the record as follows:

"This is a Reorganization Meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official newspaper of the Borough, filed with the Borough Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility."

BOARD OF HEALTH MEMBERS TERMS

Fran Brogan term ending	12/31/2018
David Levine term ending	12/31/2018
Patrice Hunkin term ending	12/31/2020
Debbie Visconi term ending	12/31/2018
Kathy Uglione term ending	12/31/2020

OATH OF OFFICE

Mrs. Brogan administered the Oath of Office to Mrs. Hunkin and Mrs. Uglione.

ROLL CALL

Mrs. Brogan, Mrs. Hunkin, Dr. Levine, Mrs. Visconi, Mrs. Uglione were present.
Also present: Linda Quinn, Principal Sanitary Inspector, Billy Guyt, Pest Control Officer, Councilman Tom Argiro, Frances Weston, Board of Health Secretary

ELECTION OF PRESIDENT AND VICE PRESIDENT

Mrs. Visconi made a motion to nominate Mrs. Brogan as President of the Board of Health, Mrs. Uglione seconded the motion. Dr. Levine, Mrs. Hunkin, Mrs. Visconi, Mrs. Uglione were in favor. Mrs. Brogan abstained.

Mrs. Brogan made a motion to nominate Mrs. Visconi as Vice President of the Board of Health, Mrs. Hunkin seconded the motion. Mrs. Brogan, Dr. Levine, Mrs. Hunkin, Mrs. Uglione were in favor. Mrs. Visconi abstained.

APPROVAL OF MINUTES

On a motion made by Mrs. Hunkin, seconded by Mrs. Visconi all were in favor to approve the Minutes of October 10, 2017 Meeting.

Approve Meeting Dates for 2018

On a motion made by Mrs. Visconi, seconded by Dr. Levine all were in favor to approve the Meeting Dates for 2018 as follows: Jan. 11, March 8, June 7, October 4.

APPOINTMENTS

On a motion made by Mrs. Visconi, seconded by Mrs. Hunkin all were in favor to approve the following appointments:

TYCO Animal Control Services as Animal Warden for a one year term ending 12/31/18.
William Guyt as Pest Control Officer for a one year term ending 12/31/18.

CORRESPONDENCE

1. **Enviro-Sciences**
Re: 273 Livingston Street
2. **Applied Earth Solutions**
Re: 256 Livingston Street
3. **Envirotrac Environmental Services**
Re: 278 Livingston Street
4. **Applied Earth Solutions**
Re: 260 Livingston Street
5. **Immunization Audit Report**

RESOLUTIONS

#2018-01 Authorize the Northvale Board of Health President to sign the 2018 Contract for TYCO Animal Control Services

On a motion made by Mrs. Visconi, seconded by Dr. Levine all were in favor to approve Resolution #2018-01 authorizing the Northvale Board of Health President to sign the 2018 contract for Animal Control Services.

#2018-02 Authorize the Northvale Board of Health President to sign the 2018 Contract with Hillsdale for Child Health Conferences

On a motion made by Mrs. Hunkin, seconded by Mrs. Uglione all were in favor to approve Resolution #2018-02 authorizing the Northvale Board of Health President to sign the 2018 contract with Hillsdale.

#2018-03 Authorize the Northvale Board of Health President to sign the 2018-2020 Agreement with the Bergen County Department of Health Services

On a motion made by Mrs. Visconi, seconded by Dr. Levine all were in favor to approve Resolution #2018-03 authorizing the Northvale Board of Health President to sign the 2018-2020 agreement with the Bergen County Department of Health Services.

2017 REVENUE COLLECTED

Food Establishment License Fees	\$16,287.50
Death Certificate Fees	\$10,250.00
Birth Certificate Fees	\$ 10.00
Marriage Certificate Fees	\$ 1,116.00
Pet Licensing	\$ 4,487.00
Late Fees (Dogs and Cats)	\$ 120.00
TOTAL	\$32,270.50

PAYMENT OF BILLS

Ratify and approve all bills paid between October 1, 2017 and December 31, 2017.

North Jersey Media Group	\$ 17.33
Legal Ads	
Office Concepts Group	\$ 38.88
Copy Paper	
Staples	\$ 4.58
Office Supplies	
Dr. Stefanie Simon	\$150.00
Rabies Clinic	
RR Donnelley	\$105.00
Safety Paper	
US Pharmacy	\$890.00
Flu Shots for Employees	
Hillsdale Board of Health	\$ 70.00
October Child Health Conference	

Bergen County Dept. of Health **\$13,329.29**
Final Payment Health Contract

TYCO Animal Control **\$ 1,710.00**
(Aug., Sept., Oct.)

On a motion made by Mrs. Hunkin, seconded by Mrs. Visconi all were in favor to approve the bills for payment from October 1, 2017 through December 31, 2017.

OPEN TO PUBLIC

Mrs. Brogan opened the meeting to the public. There being no comments from the public, Mrs. Brogan closed the meeting to the public.

SECRETARY'S REPORT

Mrs. Weston reported that all dog/cat and food license renewals for 2018 have been mailed out. There were also 297 letters mailed out for unlicensed pets from the pet census. The next meeting is March 8th at 7:30 PM.

REPORTS

Nurse's Report

On a motion made by Mrs. Uglione, seconded by Mrs. Visconi all were in favor to accept the Nurse's Reports for October and November.

Pest Control Officer's Report

Mr. Guyt reported about the beaver problem on Union Street. The state fish and gaming have set up a trap for the beaver. Mr. Guyt also discussed the sewer back up by Boston Market. He will make arrangements with Linda Quinn to go to Boston Market.

On a motion made by Mrs. Visconi, seconded by Mrs. Hunkin all were in favor to accept the Pest Control Officer's Report.

Health Officer's Report

Mrs. Quinn reported that Beach Bum Tanning is out of business. Tan Envy just opened and a new Day Care opened. She reported on the chicken complaint at 175 Paris Avenue. She explained the board went through the proper procedures informing the resident that chickens are not allowed. This particular resident has 11 chickens and 3 ducks. Since the resident did not get rid of the chickens, a summons was issued. They are awaiting the court date for the Judge to decide.

On a motion made by Mrs. Hunkin, seconded by Mrs. Visconi all were in favor to accept the Health Officer's Report.

Animal Control Officer's Report

On a motion made by Mrs. Uglione, seconded by Dr. Levine all were in favor to accept the Animal Control Officer's Reports.

COUNCIL MEMBER REPORT

Councilman Argiro told the Board members to feel free to contact him with any questions. Mrs. Brogan asked Councilman Argiro to speak to the Mayor about the chicken ordinance.

BOARD MEMBERS COMMENTS

There were no comments from the Board members.

ADJOURNMENT

On a motion made by Mrs. Hunkin, seconded by Mrs. Visconi all were in favor to adjourn the meeting at 8:04 PM.

Respectfully Submitted,

Frances Weston
Deputy Clerk/Board of Health Secretary

Approved: March 8, 2018