

MINUTES
Northvale Board of Health
November 10, 2016
7:30 PM

CALL THE MEETING TO ORDER

Mrs. Brogan called the meeting to order at 7:30 PM in the Board of Health meeting room located on the second floor of the Municipal Building at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT

Mrs. Brogan read the "Sunshine Statement" into the record as follows:

"This is a regularly scheduled meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official newspaper of the Borough, filed with the Borough Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility."

ROLL CALL

Mrs. Brogan, Mrs. Hunkin, Dr. Levine, Mrs. Uglione, Mrs. Visconi were present.
Also present: Councilman Roy Sokoloski, Frances Weston, Board of Health Secretary.

APPROVAL OF MINUTES

On a motion made by Mrs. Hunkin, seconded by Mrs. Uglione all were in favor to approve the Minutes of the September 8, 2016 Meeting.

CORRESPONDENCE

1. **State of New Jersey, Dept of Environmental Protection**
Re: 246 Livingston Street
2. **State of New Jersey, Dept of Environmental Protection**
Re: 249 Livingston Street
3. **State of New Jersey, Dept of Environmental Protection**
Re: 250A Livingston Street
4. **State of New Jersey, Dept of Environmental Protection**
Re: 273 Livingston Street

2016 REVENUE COLLECTED TO DATE:

Food Establishment License Fees	\$16,050.00
Death Certificate Fees	\$ 9,450.00
Birth Certificate Fees	\$ 10.00
Marriage Certificate Fees	\$ 702.00
Pet Licensing	\$ 4,487.00
Late Fees (Dogs and Cats)	\$ 120.00
TOTAL	\$30,819.00

PAYMENT OF BILLS

Ratify and approve all bills paid between September 1, 2016 and October 31, 2016.

RR Donnelley Safety Paper	\$136.50
US Pharmacy Flu Shots for School & Boro Employees	\$680.00
Hillsdale Board of Health Child Health Conference (Aug. & Sept.)	\$ 70.00
Dr. S. McCaffrey Rabies Clinic	\$150.00
Office Business Systems CDs for FTR Recorder	\$ 42.50
RFP Solutions Maintenance Contract	\$455.18
TYCO Animal Control (Aug., Sept.)	\$1,280.00

On a motion made by Mrs. Uglione, seconded by Mrs. Hunkin all were in favor to approve the bills for payment from September 1, 2016 through October 31, 2016.

OPEN TO PUBLIC

Mrs. Brogan opened the meeting to the public. There being no comments from the public, Mrs. Brogan closed the meeting to the public.

SECRETARY'S REPORT

Mrs. Weston reported that the Flu Clinic was held on October 8th. US Pharmacy did a great job. There were 46 flu vaccinations given. US Pharmacy also went to the school and administered 43 flu vaccinations. The Rabies Clinic was held on October 18th. There were 46 pets. Mrs. Weston told the Board about some complaints that were received and handled by Linda Quinn. She also discussed the meeting dates for 2017. The next meeting will be the Reorganization meeting on January 5, 2017 at 7:30 PM.

REPORTS

Nurse's Report

On a motion made by Mrs. Hunkin, seconded by Dr. Levine all were in favor to approve the Nurse's Report as submitted.

Pest Control Officer's Report

Since Mr. Guyt was not present, there was no Pest Control report.

Health Officer's Report

On a motion made by Mrs. Uglione, seconded by Dr. Levine all were in favor to approve the Health Officer's Report.

Animal Control Officer's Report

On a motion made by Mrs. Uglione, seconded by Mrs. Hunkin all were in favor to approve the Animal Control Officer's Report.

COUNCIL MEMBER REPORT

Councilman Sokoloski had nothing to report at this time.

BOARD MEMBERS COMMENTS

The Board Members had no comments at this time.

OPEN TO PUBLIC

Mrs. Brogan opened the meeting to the public. There being no comments from the public, Mrs. Brogan closed the meeting to the public.

ADJOURNMENT

On a motion made by Mrs. Hunkin, seconded by Mrs. Uglione all were in favor to adjourn the meeting at 7:40 PM.

Respectfully Submitted,

Frances Weston
Deputy Clerk/Board of Health
Secretary

Approved: January 5, 2017